



Training Center Bulk Update Skills Check

Step 1: Navigate to <https://eLearning.Heart.org/trainingcentral> and select **Sign In**.

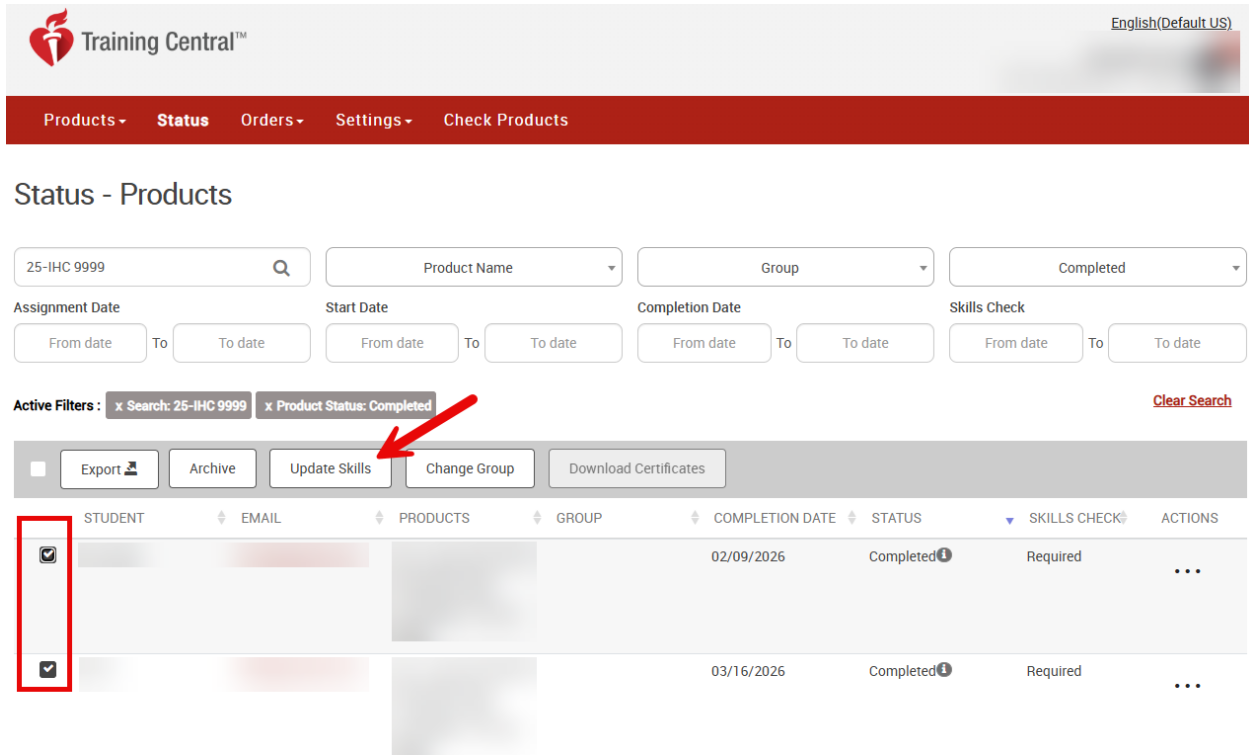
The screenshot shows the eLearning Certificate Validator interface. At the top left is the eLearning logo. Below it is a 'Sign In' button, which is highlighted with a red arrow. The main content area features a 'Welcome to Training Central™' message, a brief description of the platform as a new home for managing and assigning AHA eLearning and eBooks, and a list of features under the heading 'Designed for You:'. The features include: easy-to-navigate view of available, in-progress, and completed products; straightforward course assignment process; customizable email templates for assignments, reminders to students, and more; flexible student management with groups, filters, and ability to archive records; important and relevant AHA news & updates in the Message Center; centralized listing of student course & skills session completions for easy reporting; and training resources, videos, and bi-weekly webinars to help get the most out of Training Central.

Step 2: Select the **Status** tab.

The screenshot shows the Training Central interface. The 'Status' tab is selected in the navigation menu, indicated by a red arrow. The main content area displays a table of courses with their status distribution. The table has columns for COURSE, AVAILABLE INVENTORY, ASSIGNED, IN PROGRESS, COMPLETE, and FAILED. The data is as follows:

COURSE	AVAILABLE INVENTORY	ASSIGNED	IN PROGRESS	COMPLETE	FAILED
Demo - Training Central Assignment Demo-TCA	5 Assign	1	0	1	0
HeartCode® BLS Online for India, Nepal, and Bangladesh 25-2928	13 Assign	4	5	8	0

Step 3: Select two or more students from the list and select the **Update Skills** button.



Training Central™ English(Default US)

Products ▾ Status Orders ▾ Settings ▾ Check Products

Status - Products

25-IHC 9999 Product Name Group Completed

Assignment Date Start Date Completion Date Skills Check

From date To To date From date To To date From date To To date From date To To date

Active Filters: [Clear Search](#)

STUDENT	EMAIL	PRODUCTS	GROUP	COMPLETION DATE	STATUS	SKILLS CHECK	ACTIONS
<input checked="" type="checkbox"/>				02/09/2026	Completed	Required	...
<input checked="" type="checkbox"/>				03/16/2026	Completed	Required	...



Step 4: Select the status, skill update date, eCard language, and instructor and select **Submit**.

Training Central™ English(Default US)
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Products ▾ **Status** Orders ▾ Settings ▾ Check Products

Update Skills Check

Status:

Skill Update Date: *

eCard Language: *

Instructor: *

Notes:

NAME	EMAIL	GROUP	PRODUCT NAME
[Redacted]			

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You will be navigated back to the **Status** tab. At this stage, the skills check has a date, and the student can get access to their eCard.

Training Central™ English(Default US)
ME 6

Products ▾ **Status** Orders ▾ Settings ▾ Check Products

Status - Products

marida.straccia@heart.org 🔍 Product Name Group Completed

Assignment Date Start Date Completion Date Skills Check

From date To To date From date To To date From date To To date From date To To date

Active Filters: x Search: marida.straccia@heart.org x Product Status: Completed [Clear Search](#)

STUDENT	EMAIL	PRODUCTS	GROUP	COMPLETION DATE	STATUS	SKILLS CHECK	ACTIONS
<input type="checkbox"/>	[Redacted]	[Redacted]	[Redacted]	05/21/2026	Completed	05/21/2026	...
<input type="checkbox"/>	[Redacted]	[Redacted]	[Redacted]	05/09/2026	Completed	05/20/2026	...